



CROWN MOUNTAIN
PARK & RECREATION DISTRICT

**“Creating community legacy through parks and recreation”
March, 13 2019**

Board Members Present: Jen Riffle, Tim Power Smith, Bonnie Scott, Robert Hubble, Kirk Schneider

Staff Present: Becky Wagner, Nate Grinzinger

Public Present: Toni Kronberg, Dianna Elliot.

Call to Order:

Meeting called to order at 6:01

Public Comment:

Dianna Elliot is here regarding tennis. She sent an email to the board regarding further details about park staff shoveling the courts or having the district allocate funding to have the courts shoveled. She is looking for a Crown Mountain Park partnership with the Basalt tennis program. Dianna wants to make the Crown tennis courts the home for High School tennis. She thinks the park taking on snow removal for the tennis courts would be great for tennis. Bonnie asked how many kids are in the tennis program. Dianna said the boys have 13 kids and the girls have 20 kids.

She also noticed the asphalt going into the BMX track and is inquiring about the tennis lot being paved in the future.

Toni Kronberg is here to update us on the Basalt pool. The outdoor Basalt pool is being renovated for a couple million dollars including new fencing, bathrooms, shade structure and piping. Toni is lobbying for a better kid pool. Following that renovation, she is trying to get a swimming pool at Crown Mtn Park.

Toni also wants to address the mud and poop in the dog park. The lack of drainage in the dog park is causing water and mud. The drainage issue is causing people to move their dogs from the large dog area to the small dog area. She thinks we should relocate the dog park because of the drainage, and it is too loud for the tennis players. Tony also recommends the fencing also be raised to 6 feet because dogs can jump over the 4ft fencing. She also suggested breaking the two dog parks into 4 sections. She didn't clarify why. Tony has some experience with aggressive dogs and doesn't want there to be an issue in the dog park. Tony is dropping off photos for the board to see the drainage issues, and random photos of dog attacks.

Motion to approve 02-2019 payables

Robert motions to approve. Tim seconds. All in favor.

Approval of February 2019 Regular Board Meeting Minutes

Tim motions to approve. Bonnie seconds. All in favor.

Directors Report

CIP Update:

- We purchased the shade system for the dog park it should arrive in 4-6 weeks. We came in under budget for that line item.
- Tim asked if we considered moving the dog park, could that shade structure be moved in the future. Becky said no, the posts are cemented deep into the ground.
- We ordered 4 new picnic tables.
- We are waiting on the electrical bid for the pavilion. We are adding 6 additional 120 amp circuits and 1-50amp circuit.
- Currently the budget has \$6,000 for batting cages, little league has promised \$5,000 and we are waiting on Mid-Valley Metro to put in \$9,000 to cover two batting cages. Both cages will have a cement pad with artificial turf over them. Posts have been donated for both cages. These cages will be easy to take down in the fall and setup in the spring.
- The tennis parking lot needs about 50% more millings to asphalt the lot.
- We will be working with DHM this summer to determine the plan for noxious weed control in the native. With this plan we will determine what type of drill seeding is needed in the native areas.
- We are waiting on a trade-in amount from the 110 John Deer tractor. We should hear back from them soon. The current value is anticipated at \$12,000 -\$15,000. John Deere is uncertain if they will give us a trade-in because there are lingering issues with these tractors.

Event Update

- Forest Service applications for parking permits are due March 15th. We are working with event organizers to get all their paperwork in on time.
- Lacrosse is working on their mass gathering permit with Eagle County.
- Jen requests bringing on more bilingual volunteers so we can pass on information to attendees at the event. Bonnie thinks there might be a Spanish speaking chamber that was recently formed.
- We have raised over 40k in event sponsors for Summerfest. We are still searching for one more sponsor in order to make this event breakeven. We have added a 5K Jim Callaway race to the Saturday morning of the event this year, it will be run by Valley View Hospital.

Bike park update

- We are going to write a grant to try and fund bike park development. Mary Kenyon is willing to write the grant for roughly \$2000.
- Jen asked when the Bike Park was approved to move forward on funding. Becky mentioned that the entire board from the February meeting liked the bike park drawings and are interested in adding the Bike Park to the park offerings.
- Jen is interested in site drawing from when the park was formed in 2002. This could aid in determining where amenities are placed in the future. Becky mentioned that the master plan was amended in 2012 when the Recreation Center was a possible addition to the park. Becky will provide the board with the original master plan, she has reached out to Eagle County for those drawings. We really should be looking at the most up to date master plan from 2012. Jen thinks the old Master Plan should be studied and respected so as not to reinvent the wheel. Becky agreed.

Consulting allocation of funds

To recap from the last meeting. We researched the number of facilities available both indoor and outdoor for athletes from Aspen to Glenwood Springs. We contacted athletic directors, club organizers, recreation departments to establish athletic registered users for those facilities. The findings showed the need for indoor facilities in the Mid-Valley. The board was not interested in a Recreation Center building that was sub-sized by tax payers. They were interested in a fieldhouse style building that makes money for the park district and does not require tax payer subsidy for operations and maintenance.

Becky benchmarked numbers from Mountain Recreation (Fieldhouse & Recreation Center) & Carbondale Recreation and feels strong that a facility with Turf, Gymnastics/Aerial sports, leased space & fitness can produce a cost recovery of 115%. Green Play LLC., the CEO of Barker Rinker & Seacat, & the Executive Director of Mountain Recreation agree that these amenities are the top revenue generates in the Recreation Industry.

She is requesting that we use consulting money to have Green Play make recommendations on the following:

Square footages of each amenity

Revenue generating & membership-based amenities

Review anticipated fee structure and give recommendations to that fee structure

Determine cost recovery for the facility by reviewing existing bench marked numbers

Pat O'Toole , principal lead consultant with GreenPlay LLC. specializes in cost recovery. He has been to Crown Mtn Park many times and has good feel for the demographics of the area and assisted with the feasibility of the Recreation Center. Green Play LLC. is willing to be paid an hourly rate for the requested consulting services above. Their current hourly rates are \$150/hr and we would set a maximum of 15K for these services. Becky mentioned this is a deal for the park, this will at least set us in the right direction to at least see if this is a possibly, if not feasible we don't move further unless we were to make a partnership that could assist with operations and maintenance. Becky also mentioned that the district would be looking for public and private partnerships to build the entire facility at no cost to the tax payers.

Becky went through the consulting budget for the past years. We spent on average \$8500 a year on consulting. We have saved about \$25,000 by decreasing our consulting budget in the past 3 years.

Jen would like to see a proposal from Green Play LLC. before we move forward.

The board agrees that they would like to see the contract.

Jen would like to have a procurement policy. Becky mentioned that a procurement policy for budget items that have already been agree on in the budget doesn't make much sense. It would create blocks for us being able to get stuff done efficiently. Robert thinks it would be fair to run consulting numbers by the president to see if they feel it needs to be brought before the board.

Jen is commenting that she is unaware of our boundaries and limitations. She is inquiring about Crowns limitations on spending money outside of the park. Robert commented that we can legally do anything parks and recreation based anywhere in the district. For instance, when the park was building the Recreation Center they had 20 different locations they were looking at for sites inside the district. Jen asked if we are currently looking at any alternate sites. Robert commented that it is a strong passion for Crawford Properties to supply a facility for sports and fitness within the community.

Jen asked if the Crawford family is willing to partner with Crown Mountain Park District. Robert said "That is why I previously removed myself from conversations regarding any and all concepts and partnerships with Crown Mtn Park"

Jen asked about the pavilion remodel and additional changes. Becky replied last meeting that we asked the board for approval to get more bids on further bathrooms improvements. She is moving forward with those bids to continue to increase the quality of the bathrooms with electronic faucets, new sinks. Becky commented that this isn't a high priority as of now. The board did express interest in adding more changes to the bathrooms that were not originally thought of. When I receive all the BID's I will let you know the costs of adding those renovations.

The next board meeting is set for April 3rd, Wednesday.

Kirk moves to adjourn. Tim seconds. All in favor.