



CROWN MOUNTAIN
PARK & RECREATION DISTRICT

“Creating community legacy through parks and recreation”

April, 3 2019

Board Members Present: Jen Riffle, Tim Power Smith, Robert Hubble

Staff Present: Becky Wagner, Nate Grinzinger, Andy Putnam

Public Present: Ted Bristol

Call to Order:

Meeting called to order at 6:01

Public Comment:

Diana Elliot is the Basalt High Tennis coach. She wrote an email to the board as she could not attend the meeting.

“If possible, I would like the Green Play feasibility study to include 1 or 2 indoor tennis/pickleball court layouts as part of the field house. This would not be permanent courts, but temporary ones with poles that can be put in and removed as needed. This would allow more use of the field house and is a component that is not currently offered as a public amenity in any of the facilities in the Roaring Fork Valley.

This would allow more revenue for the field house and could be done on a rotating basis with the other sports that would be allowed. You could do this by setting hours for tennis, pickleball on certain days of the week. I do know that many kids, parents and USTA and BHS tennis players would take advantage of this during the winter. Then in the summer, it can revert totally to a field house since we already have outdoor tennis courts.

This would also allow you to evaluate the demand for indoor tennis courts, which is approved in the Crown Mountain PUD. More and more of the older Roaring Fork Valley population are playing pickle ball and tennis, as these are life time sports and the younger generation is also picking up the racquet. At Basalt middle and high school, we had an increase of 40% in tennis players this fall and spring and in Aspen and Glenwood Springs they has an increase of 60% in their tennis teams.

Thank you for allowing this to be a part of the meeting. I could not attend as our BHS girl’s tennis team season has started and I am in Grand Junction to day with the team”

Motion to approve 03-2019 payables

Jen motions to approve the payables. Robert seconds. All in favor.

Jen would like to add to the next agenda, talks about adding a Procurement Policy for Crown Mountain Park. Becky said she will send the current Procurement Policy to the board for review.

Tim asked about the current status of Basalt High School using Crown tennis courts for practices and games. Becky said they are considering more use at Crown but have used Crown courts minimally in the past.

Approval of March 2019 Regular Board Meeting Minutes

Robert motions to approve the minutes. Tim seconds. All in favor.

Directors Report

Green Play has put in a bid to Crown Mountain Park to produce a feasibility study on a sports complex. Robert recuses himself from the conversation regarding funds being used for a Feasibility Study of a Fieldhouse as Crawford Properties are considering building a sports complex on their land.

Green Play charges \$150 hourly and they will not exceed \$15,000, which is written into the contract.

The Feasibility Study includes:

Group Meeting with managers

Review and analysis of existing information

Aerial sports market analysis

Review and analysis of field house amenities, building program, Sq. F.

Field house O&M budget projections

Five year pro forma

O&M & Pro Forma final edits.

Becky mentioned a change in the contract suggested by our lawyer.

Jen requested that any changes in the future be underlined.

Tim asked how we feel about Green Play?

Becky commented that Green Play has been involved with Crown Mountain in the past and are very familiar with the park. Green Play worked on the Recreation Center in the past and Pat O'toole, Principal or Green Play, who is overseeing the work has vast experience having worked on over 300 projects in 46 states.

Jen is bringing up her question that she brought to the District lawyer on 4/3/19. "Is CMP & Rec District legally able of building infrastructure outside of the Crown Mountain Park defined land perimeter?"

Becky replied that the Service Plan states "The purpose of the district is to finance, construct and manage recreation and park facilities on what has historically been known as Mount Sopris Tree Farm in El Jebel. The District will have the additional ability to develop and manage other park and recreation facilities and programs as might be approved by the District Board of Directors and residents within the District"

Jen then questioned if we are limited in our spending of tax dollars that were appropriated from the recent election.

The Ballot language states

**Shall Crown Mountain Park and Recreation District taxes be increase by \$704,000 in tax collection year 2019 and by such amounts as may be collected annually thereafter from a total operating levy of 2.95 mills for district operating and capital expenses, INCLUDING BUT NOT LIMITED TO

*Operating and maintaining the park

*Funding reserves for repair and replacement of park infrastructure, and

*Addressing community/user needs through park improvements

Jen is wondering why the district is considering paying for a feasibility study.

Jen feels like multiple parties should come to the table to provide funds for a feasibility study as those local business owners would be the beneficiaries.

Tim feels that we move towards a feasibility study being funded so we can complete our homework to see if it is worth our time to proceed with.

Jen is concerned this item was not budgeted for. Becky replied that this is consulting and would come out of the consulting budget that has \$35,000 allocated. The Feasibility study would be a max of \$15,000.

Becky added that Kirk Schneider and Bonnie Mineo, who are not present, communicated in support of the funds being spent to check on the feasibility of a fieldhouse for the valley.

Event Permitting

Becky would like to communicate about the Event Permitting for outside users at the park.

She is worried the current Eagle County Mass Gathering permit adds significant cost to events that may push events away from Crown all together. Pushing events away with large costs would take away from Crown Mtn's mission to boost the local business economy.

Last year Lacrosse paid \$4200 to the park for their event. Becky is hoping to waive some fees for lacrosse due to added cost associated with the mass gathering permit.

The mass gathering permits starts at 500+ people. This permit is increasing the LAX Tournament cost by at least \$6000.

Robert feels that with additional taxes for the park, the community will be ok with the district paying for things that involve safety for users. The park signs on the lacrosse fields would fall under the emergency action plan as medical staff can locate fields efficiently in case of emergency.

He feels that as long as we are following the police and fire department needs, we can manage the events at the park without Eagle County's Mass Gathering permit.

Jen would like to see the total cost breakdown of what the park would be responsible for, and what lacrosse would be responsible for.

Jen would like to establish a policy for all events moving forward.

Tim is confused at what she is looking for and feels we should use our budget to appropriately manage event needs and allocations.

Robert wants to detail each event in the future to look at the cost breakdown so the board can make educated decision on fund allocation or budgetary adjustments.

Jen asked if we can order new SDA member manuals for the board.

Jen also asked that we strive to have a board member training in the future.

Robert motions to adjourn. Jen seconds. All in favor.

Chairman Signature

