



“Creating a Community Legacy through Parks and Recreation”  
October 14, 2020

**Board Members Present:** Tim Power Smith, Leroy Duroux, Bonnie Scott, Kirk Schneider

**Staff Present:** Becky Wagner, Nate Grinzinger

**Public Present:** Mark Godomsky (AVSC)

**Consultants:** Jon Erickson Marchetti & Weaver

- 6:00 Meeting called to order at 6:02 pm
- 6:02 **Approval of September 9, Agenda**  
**Bonnie motions to approve. Kirk seconds. All in favor.**
- 6:05 **Approval of September 9, Board Meeting Minutes**  
**Leroy motions to approve. Kirk seconds. All in favor.**
- 6:10 **Approval of September payables.**  
Kirk motions to approve. Leroy seconds. All in favor.
- 6:20 **2021 Audit Engagement**  
Jon Erickson received two bids for auditing services and presented the bids to the board. The Beckstead bid came back the most competitive. Jon thinks it is a good idea to change companies every so often, he believes Todd Beckstead will be retiring soon and that could be a good time to transition. Kirk asked if there have been any auditing issues in the past. Both Becky and Jon feel that Beckstead has been doing a thorough job.  
**Kirk motions to continue with Beckstead & Co.**  
**Bonnie seconds. All in favor.**  
Jon will have Beckstead draft an engagement letter for the next meeting.
- 6:30 **Budget**  
**Changes to amend the 2020 budget:** The biggest capital expense changes in our 2020 budget included the addition of the storage garage. Crown was given a great opportunity to restore the old tree farm building for maintenance facilities. Becky mentioned that after demolition, there were additional safety concerns that needed to be addressed. Asbestos in blocked walls needed to be encapsulated, broken windows fixed, and rotted plywood underneath the roof sheathing replaced. With the cost of

lumber tripling in price we found ways to cut back costs by saving soffits and fascia that were still in good condition. Other expenses included remodeling the bathroom, creating a staff meeting space and breakroom. Due to efficiency issues we insulated the walls and ceiling and purchased insulated doors. At \$55/square foot we were able to completely restore the building.

Tim asked if 10k for next year was enough for changes to the building. We are estimated to be finished with the project by Thanksgiving and allocated minimal funds for 2021 for any issues that come up that are unexpected. Overall, we feel this building is in great condition and will last for another 100 years.

**Capital expenses for the 2021 budget:** The parking plan for the tennis courts includes a turn-around into a parking lot north of the existing dog park, it is estimated to cost 237K. The existing dog park will move per DHM's designs and estimated to cost 55k. We allocated 80k in the budget to put in additional shade and gathering spaces on the cement pad. The goal in 2021 is to finish the grand entry into the back of the park.

Tim asked if the \$237,000 is the proper amount of money regarding allocation of funds for the entire park.

Becky replied that SGM has created engineered drawings with cost estimates it included a 30K contingency.

Tim asked if we are neglecting any other areas in the park. Becky feels that this area of the park has been neglected since the park was created and needs to be addressed for safety concerns. Allocating funding to parking is something we need to prioritize. We will continue to maintain high quality athletic fields and will continue to put money and staff time towards native restoration and pond improvements.

Becky also investigated the lease of the excavator and feels leasing is a better option versus purchasing. This will allow us to continue to have new up to date equipment in the future and decrease our maintenance. It will also save us a large capital expense in the 2021 budget to put towards other projects.

#### **Open Budget Hearing for 2020**

Tim reopened the budget hearing for the 2020 amended budget.

No public comment.

Tim closes the hearing for the 2020 budget.

Bonnie motions to amend the 2020 budget.

Kirk seconds. All in favor.

#### **Open Budget Hearing for 2021**

Tim reopened the budget hearing for the 2021

No public comment.

Tim closes the hearing for the 2021 Budget.

Bonnie motions to approve the 2021 budget.

Kirk seconds. All in favor.

#### **Recreation Updates**

Bike Park : Currently we have 5 organizations that want to use the bike park for programs. Nate We are putting together a bike school for 2021 that will determine the

missing gaps needed for programming at the bike park. Understanding our programming and capacity limits need to be established before we make any commitments to partners for 2021.

Nate has done a great job sponsors, our newest sponsors for 2021 include Aspen Valley Hospital and Steadman they will be contributing 40k as an official park sponsor.

Jared McDermott our track operator is stepping down from his position moving forward, he did an amazing job but his kids are getting older and they are ready to move on from BMX racing. He has set this park up for success and has prepped other families to take over many of his responsibilities. We will be talking to families to see who is interested in helping.

#### Activities

Cornhole Tournament had 65 teams

BMX Race night had 75 riders under the lights

Movie In The Park this month had 80 cars, we plan to have a Halloween family movie at the park the week before Halloween.

We have had two X Country meets

Food drives are every Thursday from 12-2pm in our parking lot

Summit 54 has been using 4 shelters for afterschool programs

Soccer and lacrosse have been very successful regarding COVID and will continue through October.

We have decided to cancel Crown Summerfest indefinitely. The amount of time our staff spends on this event takes from our ability to do other things around the park.

Software and Cost Recovery: We are switching to a new reservation software in the next couple of months. This software is a little more expensive, but it will save our staff time, will be easier to navigate, and it will provide us with constant data to support our programming decisions in the future. This is unique software program in that it has a built-in cost recovery model that gives us immediate feedback on our financial health for each program. It will measure both direct and indirect costs associated to any type of program or rental we have going on at the park. With that being said the board coming up with cost recovery goals will be something we would like to start tackling this winter. Parks and Recreation financial guru Jamie Sabbach is offering a cohort workshop for multiple recreation departments to establish cost recovery goals, it will take 3 months to complete but is something we need to prioritize to ensure we continue to be financially healthy. This in an exercise I highly recommend and would like to get started in January.

Mark Godomsky cautioned the park to go with the first software we are attracted to. He believes that we shouldn't get software that focuses heavily on cost recovery. Park amenities should be affordable for the public.

Becky mentioned that financial sustainability needs to be a priority, as many recreation departments are closing around the country due to the COVID pandemic. The board will get to determine what our cost recovery goals are in the future.